**NWI TRI Monthly Meeting Agenda**

**Date:** 09/7/2021 **Time:** 7:00-8:30 PM

**Segue** (*Personal* Bests) (10 min update)

**Scorecard** (10 min, to 7:20**)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MEASURABLES** | **Target Goals** | **August** | **July** | **June** | **May** | **April** | **March** | **February** | **January** |
| **Club Growth/Reach** |  |  |  |  |  |  |  |  |  |
| # New Members |  | 0 | 1 | 2 | 6 | 3 | 1 | 2 | 1 |
| # Membership renewals |  | 0 | 0 | 0 | 0 | 1 |  |  |  |
| # Added to mem FB Group |  | 0 | 1 | 2 | 6 | 3/64 | 2/64 | 0/62 | 1/62 |
| Total Current Members |  | 88 | 88 | 87 | 85 | 79 | 75 | 74 | 72 |
| Total likes on Facebook |  | 663/679 | 659/674 | 655/671 | 647/662 | 644/659 | 642/658 | 639/653 | 643/657 |
| # of potential new members |  | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 |
| **Social Media Posts - PAGE** |  |  |  |  |  |  |  |  |  |
| NWI Tri Promotional/Event | **2** | 11 | 7 | 12 | 9 | 3 | 4 | 1 | 0 |
| Triathlon Awareness | **2** | 3 | 6 | 4 | 5 | 8 | 4 | 4 | 3 |
| Puntillo & Crane 70.3 - Ken | **2** | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 |
| Select PhysTherapy 70.3 – Emily | **2** | 1 | 2 | 2 | 2 | 2 | 2 | 0 | 1 |
| McGuckin Chiropractic (s)- Terri | **.5** | 2 | 0 | 1 | 1 | 0 | 1 | 1 | 0 |
| Trailblazers Bike Barn (s) - Jen | **.5** | 0 | 1 | 1 | 2 | 0 | 0 | 1 | 0 |
| 3 Floyds Brewing (s) - Ashley | **.5** | 2 | 0 | 1 | 1 | 0 | 0 | 1 | 0 |
| Leo’s Mobile Bike (s)- Amanda | **.5** | 1 | 0 | 0 | 1 | 0 | 2 | 1 | 1 |
| Hasse Construction (s) – Terri | **.5** | 0 | 0 | 1 |  |  |  |  |  |
| Munster Masters (s)- Terri | **.5** | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 |
| Rudy Project | **-** |  | 1 |  |  |  |  |  |  |
| **President Report** |  |  |  |  |  |  |  |  |  |
| Newsletter sent | **1** | 1 | 1 | 1 | 2 | 0 | 1 | 0 | 1 |
| **Treasurer Report** |  |  |  |  |  |  |  |  |  |
| Total $ Deposited |  | **$332.29** | **$0** | **$417.45** | **$2,242.60** | **$0** | **$190.50** | **$100** | **$158.75** |
| Total $ Withdrawn |  | **$5** | **$236.45** | **$236.84** | **$326.81** | **$2,066.33** | **$70** | **$30** | **$420.30** |
| Current Balance |  | **$4,459.84** | **$4,127.55** | **$4,369.00** | **$4,585.84** | **$2,670.05** | **$4,736.41** | **$4,615.91** | **$4,545.91** |
| **Secretary** |  |  |  |  |  |  |  |  |  |
| Minutes emailed to members | **1** | **1** | **1** | **1** | **1** | **1** | **1** | **1** | 1 |

**Headlines/Information to Share** (5 mins, to 7:30)

|  |  |
| --- | --- |
| AK | Buy/Sell/Trade page is up! |
| AK | Athletico is interested in helping out! |
| AK | Online money transfer from Centier |
| AK | Paid Bill Hasse Culvers race entry |
| AK | GREAT JOB on IG Chris!! |
| All | Next meeting October 5, 2021 at 7:00 p.m. |

**To-Dos** (5 mins, to 7:35)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Who** | | **To-Do’s, manifested from Issues and assigned to a committee or individual** (5 mins, to 10:40) | **Due Date** | **Done** | **Not done** |
| MS/CP | Fill out Chris’ form for bios for website – Mike (I wanted it to be special) | | **Apr** | X |  |
| AK | Adjust verbiage in new member/renewal confirmation email about option to opt out of photos | | July | X |  |
| JBux | See what still has .net on merchandise or website (switch to .org soon?); | | August | x |  |
| AK | Talk with Barb S about becoming club historian – WAITING until after Muncie race | | ~~August,~~ Nov |  |  |
| AK | Send email to Driven new contact to get club store set up on our website; use donation page to pay? | | Sept | X |  |
| AK | Facebook event to announce club party in October to get head count and RSVP, save-the-date also | | Sept | X |  |
| ED/AK | Post on group page to sell or donate gear to current or new members. Ashley will put in the next newsletter and include bringing donation gear to end of year party. | | Sept | X |  |
| AK | Divvy up all sponsors from Leon’s triathlon to contact for free race entry or money towards an entry. | | Oct |  |  |
| AK | Send personal thank you card to Jason’s mom for the tent donation | | Sept |  | X |
| CP | Contact Ken at Hobart high school to pencil in a date for Triathlon in 2022 | | Sept | X |  |
| ED | Trailblazer Bike Barn needs help with Cub Scouts Bike Rodeo outing Sept. 18 with bike handling, ask for club volunteers and let Pam know | | Sept | x |  |
| AK | Ashley to talk to Todd Henderlong on race date 2022 | | Oct |  |  |
| CP | Set up meeting with Ken to discuss race issues and USAT, and set up appt to get permission from Hobart | | Oct |  |  |
| JB | Set up meeting with Porter board to get permission for race and someone from Board will go | | Oct |  |  |
| TS | Ask if Dr. McGuckin is available to talk at our party how to stay healthy during winter. | | Oct |  |  |
| AK | Ask if Select Physical Therapy would like to talk at our party | | Oct |  |  |
| ED | Ask Kerry Martin regarding less expensive fireworks show. | | Oct |  |  |
| TS | Club nominations announcement on Facebook group page and email to current members | | Oct |  |  |
| ED | Take stock of shirts in garage and bring to party | | Oct |  |  |
| All | Work on sponsor shares on Facebook tri page | | Oct |  |  |

**Issues List**

IDS(50 min, to 8:25) *(who is tee-ing up? Restate the problem in 1 sentence, identify root cause; Discuss; Solve)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Urgency** | **Who** | **Restate problem in 1 sentence:**  (Either an Information-Given, or Information-needed, or To-Do) | **Root Cause, found to be:** | **Solution that we plan:** |
|  | High | AK | IG: Thoughts on Borah design? | Need new clothing company. | Nearly done by end of week with design. Easier to order for single items. Hoodies design? |
|  | High | AK | IN: Group training this month? |  | Suicide Prevention Ride Sat 18th in Michigan City, duathlon  Hospice Hustle Sunday Sep 12, Bike MS October 16-17 TN  Check into Ironwood, Leon’s 9/11 event |
|  | High | AK | IN: Date/Next Steps for Brickyard Sprint  Finalize Race Date – April 24 or May 1  Schedule Meeting with Ken  Learn about USAT  Schedule planning meeting OUTSIDE of board meetings? Committee? |  | Sundays work best for race. Ashley to talk to Todd before we finalize race date. Schedule meeting with Ken and learn about USAT sanctioning. Ask for volunteers for a race committee? Set up mtg with Porter board and Hobart re permissions. |
|  | Med | AK/JB | IN: Update on club store? – Nailed down process with Driven, now we just need to finalize pricing/shipping options | Easier access to club merchandise | Everything Branded for new gear? (They did our swim caps) |
|  | High | AK | IN: End of season party – plan details –  October 9th, Kathy Hruby’s house, 6PM | Need food suggestions | Food options/suggestions?  --Fruit, Veggies, sub sandwich, True BBQ, Chipotle, Firehouse Subs Valpo (Jeff Walsworth is avid cyclist/runner), Roots (Valpo). Food budget: $400-800  Polar plunge? Y  Fireworks? $500 N (look into less expensive)  Gear swap? Y  Announcement of CLUB STORE  Clothing layers competition – N  Professional to speak about health during winter – Physical Therapist? Dr. McGuckin? |
|  | High | AK | IN: Elections – is anyone up? |  | President, Treasurer and 2 Board are up. Nominate Sept, vote in Oct, start in Nov. Post on Facebook group page and email re nominations (Terri) by end of Sept. Nominate through our email or messenger page but make sure they will be able to do the position. |
|  | Med | AK | IN: Membership renewals are coming – thoughts on creating a survey for members asking for suggestions for improvement? | We want everyone to renew! | Send email out to members to ask members suggestions to improve. Table to October. |
|  | Low | AK | IG: Plans for Leon’s participation in 2022 – sponsor list compiled – who would like to call? Thoughts about entries submitted into a lottery? |  | Ask Leon’s sponsors if they would like to donate a race entry to our club and do a lottery with club. Table to October. |
|  | Low | AK | IN: POINT system for events, dollars towards races |  | Table to October. |
|  |  |  | Other items in the wings:   1. Hall of Fame Criteria 2. Member of the month 3. ZWIFT 101 training – zoom/in-person 4. More digital education – open forums, demonstrations, etc.. 5. Revisit buddy program – assign a leader to hold buddy’s accountable 6. New Triathlete training program – workshops, clinics, swimming lessons 7. Promotion of relays 8. Thermometer for fitness – integrate into off-season training? |  |  |

**Conclude:** (5 mins, to 8:30) Recap To-Do List, Review Cascading Messages to Club, Rate the meeting (1-10)

\**Did the meeting start on time? Did we stay on track? Did we get a lot accomplished? Did everyone participate? Did everyone bring a positive attitude?*

|  |  |
| --- | --- |
| Member | Rating |
| Ashley | 10 |
| Terri | 9.5 |
| Mike | 9.2 |
| Emily | 9.3 |
| Jason | 9 |
| Ken | 10 |
| Chris | 9.11 |
| Amanda | - |
| Jennifer | 9.5 |
| Kim | - |