**SPACE COAST RUNNERS**

**March 23, 2020 BOARD MEETING MINUTES**

**Virtual, 7:00P**

**Board Members / Officers Present:** Debbie Wells (President), Caeley Looney (Vice President), Bob Rall (Treasurer), Elisha Gould (Secretary), Jessica Frank, Stephen Bernstein, Lindsey Sodemann

**Director of Operations**: Brittany Streufert

**Board Members / Officers Absent:** N/A

**Guests**: Marisa Flint, Paul Boucher

1. **Meeting Called to Order:** 7:03pm
2. **Review and Approval of February 2020 Minutes:** MSP Bob/Stephen
3. **Review February Action Items**
4. **Review and Approval of Treasury Report**
	1. Review Treasury Report - MSP Stephen/Caeley

	
		1. Bookeeper – Bob quotes
		Quote for $125 a month to do bookeeping & $250 to prepare taxes. MSP to hire as quoted, Stephen/Jessica - Debbie opposes, all others for - Approved. Bob to hire.
		2. Report with State – Registered Agent (Registered Agent Vote)
		Can hire a company to be our agent - will charge $35. Decided to hold this as pending until we find out if the Bookeeper will do this for us. Bob to ask.
		3. Account – needs to be changed to Debbie Wells
		Still needs to be done.
		4. Carol/Debbie to call RRCA
		5. Tax Return
		Bookeeper will do this.
5. **Guests/Guest Speakers**
	1. Marisa Flint - Scholarships
	21 Applicants - successful for our first year of hosting the scholarship process ourselves. Same qty of submissions as last year when we were using the state system to disburse the application. -- Committee has selected the winners and Marisa will notify them via email, thinking about Debbie/Marisa doing a virtual type of announcement on social media too. Bob will send the checks.
6. **Critical Topics**
	1. Racing Team Committee
	Will be working on the updated application and have it ready to send by beginning of April. Applications need to be submitted and selected by May 10th to get all the materials ordered.
	2. SC 15K Virtual Race Update

Only 1 person wanted to get $ back. Most have converted to virtual and even additional sign ups due to the 2 mile option and virtual.

* 1. Eat My Crust, Celebration Night & Summer Social
	Eat My Crust has been moved to June 7th. Celebration Night and Summer Social will be discussed at the next Social Committee meeting.
	2. Current ROY Series

What do we do now that Downtown has been canceled & Classic is virtual - A) Stop the series and call it now B) Drop Downtown & Classic but keep Eat My Crust. Board decided to hold decision pending until next month to make sure Eat My Crust doesn't get canceled. MSP Stephen/Jessica

1. **Unfinished Business**
	1. Articles of Incorporation - Final Draft in Work, nothing to report
2. **Reporting**
	1. Membership Report - Brittany - #s staying steady

Board decided to try out a special discount of $5 off renewal if inactive for 90 days - Brittany to set up.

* 1. Race Results/Report - Bob - Nothing to report due to Covid19 isolation
	Heritage 5K results need to be added to the website.
	2. Product Sales - Brittany - Launched online and have had several sales
1. **New Business**
	1. **Committee Updates**
		1. Strategic Planning - no update at this time
			1. Director of Operations Contract - Debbie (no current action)
			2. Membership Survey - Brittany/Caeley (Status of Actions)
			3. Strategic Plan Update - Caeley
			4. Next Meeting TBD
		2. **Marketing & Communications Committee - Lindsey Sodemann**
			1. Social Media - analytics updates from FB/Website - Brittany
			2. Newsletter
				1. Out of Town Race Reports - Carol Ball (not in attendance)
				2. Any volunteers from Survey? Make assignments to help Brittany
			3. Swag
			4. Socials
				1. Summer Social/Expo - Debbie Wells, Chair
				2. Awards Celebration Night - Brittany, Chair

Gift Basket, Chair Debbie

Caeley, Nancy, Brittany & Alex - Committee

Location same as last year

* + - 1. Next Meeting - 4/13 6pm Virtual
		1. **Community Engagement Committee - Elisha Gould, Chair**
			1. High School Scholarship - see notes in Guest Speaker section
			2. Racing Team Update - Stephen - nothing new
			3. Club/Partner Events - Brittany
				1. Like Harvey Like Son Movie - nothing new, haven't heard back
			4. Group Runs
				1. Canceled until social distancing is over
			5. Sunday CV Water/Runs - canceled until social distancing is over
			6. Fun Runs - Website Updated - canceled until social distancing is over
			7. Travel Races - Stephen will organize the travel series next year
			8. Coaching/Training Camps
				1. Kaitlin Donner camp update
				Board gave their approval to Kaitlin's proposal of how to continue with distancing effecting camp & postponement of Eat My Crust
				2. Kaitlin - SCR get her RCCA certified? Board decided to table topic until later
				3. RunKlub, Peak When It Counts & Set Goals all are offering discounts
			9. Volunteer Coordinator - Brittany
			10. Hall of Fame/Golden Shoe Task force - no update
			11. Kid's Race
				1. Proposal for Managing Races - Stephen to ask Yheimy Jarman about it.
				2. Grant for 2020-2021 Program - see Saucony Grant Program in agenda folder
		2. **Race Committee - Brittany Streufert, Chair**
			1. ROY Series - Brittany update on latest meeting
				1. Next meeting - TBD
				2. New ROY Calculator - Caeley/Brittany
			2. Battle of Brevard - Nancy Foresteire, Chair
			3. ROY Race Duties - Debbie
				1. Tent – Paul Boucher
				2. Display/Sale Materials – Brittany
				3. Youth Races – Team Captains (course/lead run), Elisha (results), Brittany (awards)
				4. Volunteers – Sign-ups issued via website for tent (Brittany)
				5. SCR Racing Team verification (Elisha)
				6. SCR Group Photo – Brittany will be advertising and will do
				7. at same time as SCR Racing Team photo (coordinate with team captains/Brittany for social posting)
			4. Social Run Series -
			Board decided to go ahead and proceed with ordering the supplies to use even if we do not get to start on time for the season as they won't be dated. Brittany to place the order. $3500~ for 200 qty. MSP Stephen/Lindsey
1. **Next Meeting - Monday, April 20, 7pm Virtual**
2. **Adjourn - 8:42p**

*Minutes Prepared by Elisha Gould, SCR Secretary*